

# Northwest Loan Fund

Region 12 Revolving Loan Fund for Eagle, Garfield, Grand, Jackson,  
Moffat, Pitkin, Rio Blanco, Routt and Summit Counties

<b>LOAN APPLICATION</b>				
<b>NLF Loan Request Amount \$</b>			Date:	
<b>1. PRELIMINARY INFORMATION</b>				
Business Name		Phone (    )	Fax (    )	
Contact Person		Title		
Mailing Address				
Physical Address			County	
Federal ID or SS#				
Business Account Bank				
Bank Address				
Bank Contact				
<b>2. BUSINESS INFORMATION</b>				
Type of Business: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Retail <input type="checkbox"/> Corporation <input type="checkbox"/> Wholesale <input type="checkbox"/> Sub S Corporation <input type="checkbox"/> Service <input type="checkbox"/> Partnership <input type="checkbox"/> Manufacturer <input type="checkbox"/> <input type="checkbox"/> Other			If corporation, list names of officers:  _____  _____  _____	
Date business established _____			Fiscal year _____	
Is this an existing business? <input type="checkbox"/> Yes <input type="checkbox"/> No Purchase of existing business? <input type="checkbox"/> Yes <input type="checkbox"/> No New business? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Business description: <i>(products manufactured, services provided, etc.)</i>   _____   _____				
<b>Percent of Ownership</b>				
Name	Address	Phone	% Owned	SS#
1)				
2)				
3)				
4)				

### 3. DESCRIPTION OF PROJECT, REASONS FOR EXPANSION & NEED FOR NLF FUNDS

### 4. OTHER LENDING COMMITMENTS/CONTACTS FOR THIS PROJECT

Please list below names of other banks or lending sources you have contacted regarding this project and indicate whether they are willing to commit to financing. Attach letters of commitment or interest if available.

Name	Phone #	Date of Contact	Willing to Commit
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5. EMPLOYMENT

Number of FTE\* employees at the time of application: \_\_\_\_\_

Average payroll (\$/month): \_\_\_\_\_

New FTE jobs to be created as a result of this loan: (Give #'s for each time period, not cumulative total)

a) 1<sup>st</sup> 6 months \_\_\_\_\_ b) 2<sup>nd</sup> 6 months \_\_\_\_\_ c) 2<sup>nd</sup> Year \_\_\_\_\_ Total over 2 Years \_\_\_\_\_  
(should equal a thru c)

If this is a job retention project (i.e. company will go out of business if RLF funds are not received), number of current FTE employees to be retained: (Mark n/a if not applicable) \_\_\_\_\_

Number to be filled (retained) by low/moderate income persons: (Refer to chart on page 8) \_\_\_\_\_

Plans for hiring and training new workers:

\*FTE, for the purposes of this program, is defined as a minimum of 35 hours per week, 50 weeks per year.

### 6. BUSINESS DEBT

List current debts of the business (including credit card debt) – indicate any loans to be paid by proposed funding with an asterisk (\*).

Original Date	Lender	Original Amount	Current Balance Outstanding	Interest Rate	Term	Monthly Payment	Security
		\$	\$	%		\$	
		\$	\$	%		\$	
		\$	\$	%		\$	
		\$	\$	%		\$	
		\$	\$	%		\$	

### 7. USE OF ALL PROCEEDS

	Amount	Anticipated Date of 1 <sup>st</sup> Draw
Purchase of real estate	\$	
New construction of building and fixed assets		
Building expansion or repair		
Acquisition of existing business		
Purchase of machinery and equipment		
Purchase of furniture and fixtures		
Purchase of inventory		
Debt payment (refinancing of existing debt)		
Working capital or operating expenses		
Other (explain)		
<b>TOTAL PROJECT AMOUNT</b>	<b>\$</b>	

### 8. SOURCE OF PROCEEDS

Show all sources of financing for this project.

Bank loan (non-SBA)	\$
Bank loan (SBA guarantee)	
Mortgage (other than bank)	
Equipment finance (non-bank)	
Borrower equity: cash	
Borrower equity: non-cash	
RLF Loan Request	
<b>TOTAL</b>	<b>\$</b>

Note: Total of Section 7 should equal total of Section 8

### 9. OVERALL BORROWER EQUITY

What amount will borrowers invest in business (is investment in cash, equipment, real estate, etc.)?

\$

_____	_____
_____	\$ _____
_____	\$ _____

### 10. SUMMARY OF BUSINESS ASSETS

Items	Fair Market Value	Assets Encumbered by:
Building and land	\$ _____	_____
Existing equipment	\$ _____	_____
New equipment	\$ _____	_____
Accounts receivable	\$ _____	_____
Finished inventory for sale	\$ _____	_____
Inventory in process	\$ _____	_____
Raw materials	\$ _____	_____
Personal guarantees	\$ _____	_____
Other	\$ _____	_____
What collateral are you willing to pledged to the RLF?	_____	_____

### 11. CREDIT REFERENCES

*Business and personal if sole proprietorship.*

	Name	Phone	Contact Person	# Years Assoc.	Credit Rating
Banks	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
Trades	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
Credit Cards	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

Does your business have any subsidiaries or affiliates (including owner leasing or arrangements)?  Yes  No

Does your business have any licensing agreements or royalty payments required for any of the business products?  
If yes, please provide their names and the relationship with your company.  Yes  No

For subsidiaries or affiliates, provide a current balance sheet and operating statement for each as an attachment.

Have you or any officers of your company ever been involved in bankruptcy or insolvency proceedings?  
If yes, please give details in an attached letter.  Yes  No

Are you or your business involved in any potential or pending lawsuits?  
If yes, provide details in supporting documents.  Yes  No

### AUTHORIZATION FOR CREDIT CHECK

I (we) certify that the information included in this application is true and complete to the best of my (our) knowledge. By my (our) signature(s), I (we) agree to comply with the requirements that the Northwest Loan Fund makes in connection with the approval of my (our) loan request. I (we) also grant permission to the Northwest Loan Fund to obtain information from my (our) bank, creditors, credit bureau reporting agency or other necessary sources to evaluate this application.

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Company Name

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Authorized Official

Title

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Date

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Authorized Official

Title

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Date

- **\$50 non-refundable application fee must be submitted with RLF Application.**
- **A Loan Closing Fee up to 2% of total NLF assistance will be collected at loan closing.**